



# 8.5" x 11" Carbonless Form

Bleeds are not offered on Carbonless Forms. Please set a safe margin of 0.25" for production.

**SAFE MARGIN:** Your file needs to include a 0.25" safe margin necessary for production. Safe margin is the area around the edge of the sheet. All important elements (text, logos etc.) should not extend beyond this margin or they may be cut off.

**TRIM LINE (Finished Size):** This is where your artwork will be trimmed.

- Please follow our File Setup Requirements for saving print files, located on our website.
- **IMPORTANT**  
Please remove our guidelines/ instructions before submitting your files, or else they will be printed. All text should be converted to outlines.